

**Defence**

Cap. 159.

**DEFENCE (REGULAR FORCE ENLISTMENT AND SERVICE) REGULATIONS, 1979**

1979/163.  
2007-32.

**Authority:** These Regulations were made on 12th November, 1979 by the Defence Board under section 224 of the *Defence Act*.

**Commencement:** 12th November, 1979.

**1.** These Regulations may be cited as the *Defence (Regular Force Enlistment and Service) Regulations, 1979*. Short title.

**2.** In these Regulations, “enlisted” means enlisted in the regular Force. Interpretation.

**3.** All officers of the regular Force may act as recruiting officers. Recruiting officers.

**4.** No person may be enlisted without the prior approval of the Defence Board. Approval.

**5.** The Forms set out in the *First Schedule*, or forms substantially to the like effect, are the forms to be used for the purposes of the Act and these Regulations in cases to which the forms are applicable. Forms. First Schedule.

**6.** (1) The recruiting officer Duty of recruiting officer.

(a) shall satisfy himself that the person applying to enlist understands the contents of the notice and the conditions of enlistment;

(b) shall satisfy himself, in the manner provided by section 19(3) of the Act, that the person referred to in sub-paragraph (a) has, at the time of his applying to enlist, attained, or not attained, the age of 18 years, as the case may be;

- (c) shall read or cause to be read to the person referred to in sub-paragraph (a) the questions set out in the attestation paper and must ensure that the answers are duly recorded on the attestation paper;
- (d) shall warn the person referred to in sub-paragraph (a) that if he knowingly gives any false answers to the questions put to him in the attestation paper he is liable to be punished in accordance with the Act.

(2) The person referred to in paragraph (1) shall sign the declaration set out in the attestation paper as to the truth of the answers given therein; and the recruiting officer shall administer to that person the oath of allegiance set out in the attestation paper.

(3) If a person referred to in paragraph (1) objects to being sworn and

- (a) states as a ground of his objection
  - (i) that he has no religious belief; or
  - (ii) that the taking of an oath is contrary to his religious belief; or
- (b) it is not reasonable to administer an oath to the person in a manner appropriate to his religious belief,

the person may be required to make a solemn affirmation instead of taking the oath.

Declaration,  
Oath.

7. (1) Upon signing the declaration in the attestation paper and upon taking the oath or, as the case may be, making the solemn affirmation, the person becomes a soldier and is subject to military law under the Act.

(2) The recruiting officer shall sign the attestation paper in confirmation that the requirements of the Act and these Regulations have been complied with; and shall deliver it duly dated to the officer in charge of the records of the regular Force, who shall sign it in the appropriate place.

(3) The signing of the attestation paper by the officer in charge of the records of the regular Force signifies that the soldier referred to in paragraph (1) is finally approved for service.

(4) Every soldier is entitled to receive a certified copy of his attestation paper.

**8.** (1) In relation to the section of the Act set out in the first column of Part I of the *Second Schedule* and for the purpose set out opposite thereto in the second column, the officer specified in the third column is the competent military authority.

Competent  
military  
authority.  
Second  
Schedule.

(2) In relation to any reason set out in the first column of Part II of the *Second Schedule* the officer specified in the second

column opposite thereto is, for the purposes of sections 23 and 28 of the Act, the competent military authority.

9. On enlistment a soldier must be appointed to a unit and during his service he may be transferred from one unit to another.

Appointment to unit.

10. For the purposes of section 20 of the Act,

Term of enlistment.

(a) a person who has, at the time of his enlistment, attained the age of 18 years may be enlisted for a term of

(i) 6 months, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 or 12 years of colour service, or

(ii) 6 years, 1, 2, 3, 4, or 5 of which may be colour service and the remainder service in the Reserve;

(b) a person who has not, at the time of his enlistment, attained the age of 18 years may be enlisted for a term of

(i) 6, 9 or 12 years of colour service commencing with the day on which he attains the age of 18 years, or

(ii) 9 years, commencing with the day on which he attains the age of 18 years, 6 years of which must be colour service and the remainder service in the Reserve.

11. Notwithstanding regulation 10 a soldier may in accordance with section 21 of the Act re-engage for such further period of colour service as he desires.

Re-engagement.

12. For the purposes of section 21 of the Act and these regulations, a continuous period of full-time paid service by a soldier in a Commonwealth Force immediately prior to his enlistment in the regular Force may be treated as colour service.

Colour service.

13. (1) The particulars to be contained in a soldier's certificate of discharge are

Certificate of discharge.

(a) his number;

(b) his name, including christian names or fore-names;

(c) his date and place of enlistment;

(d) his physical description on leaving colour service;

(e) his rank on leaving colour service;

(f) an assessment of his conduct and character on leaving colour service signed by the officer making the assessment;

(g) the date of his discharge;

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- (h) the reason for his discharge; and
- (i) his total colour service on discharge.

(2) A certificate of discharge shall be signed by the issuing officer.

Officers  
authorised to  
reduce  
rank.

14. For the purposes of section 26 of the Act the following officers are authorised to reduce warrant officers and non-commissioned officers in rank:

- (a) any officer in executive command not below the rank of colonel; and
- (b) in the case of corporals and lance corporals, any officer in executive command not below the rank of lieutenant-colonel.

Ineffi-  
ciency in  
acting rank.

15. A commanding officer may, for inefficiency or unsuitability,

- (a) order any warrant officer class II, non-commissioned officer or private soldier to relinquish any acting rank he holds and to revert to his substantive or to an intermediate rank;
- (b) order any warrant officer, non-commissioned or acting non-commissioned officer to be removed from any appointment appropriate to his rank or acting rank; or
- (c) order any substantive lance-corporal to be reduced to the ranks.

Warrant.

16. Every person appointed to the substantive rank of warrant officer is entitled to receive a warrant in the form set out in the *Third Schedule*, signed by the Chairman, and the Chief of Staff, of the Defence Force.

Third  
Schedule.

**FIRST SCHEDULE***(Regulation 5)***Form 1****THE BARBADOS DEFENCE FORCE***(Regular Force)***NOTICE PAPER**

*Notice to be Given Under Section 19(1) of the Defence Act,  
Cap. 159 to a Person Offering to Enlist in the Barbados  
Defence Force (Regular Force)*

This paper sets out the questions you will be required to answer before the officer who will attest you for the regular Force, and the general conditions of the various engagements.

Under the provisions of sections 33 and 68 of the *Defence Act*, if any person knowingly makes a false answer to any question contained in the attestation paper he is liable to punishment.

**QUESTIONS TO BE PUT TO THE RECRUIT  
BEFORE ENLISTMENT**

- Q. 1. What is your full name?
- Q. 2. What is your address?
- Q. 3. State day, month and year of your birth.
- Q. 4. Where were you born?
- Q. 5. What is your nationality now?
- Q. 6. What was the nationality at birth of
- |                  |                        |
|------------------|------------------------|
| (a) yourself?    | (b) your father?       |
| (c) your mother? | (d) your wife/husband? |

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by the authority of the Government of Barbados

- Q. 7. Are you single, married, widowed, divorced?
- Q. 8. How many children are dependent on you?
- Q. 9. What is your trade or calling?
- Q. 10. Do you belong to, or have you ever served in any naval, military or air force or in any police force? If so, state which and the periods of service and the reasons for, and dates of, discharge.
- Q. 11. Have you ever been cashiered, dismissed, discharged with disgrace, with ignominy or for misconduct from any naval, military or air force or from any police force?
- Q. 12. Have you truly stated the whole, if any, of your previous service?
- Q. 13. Have you at any time been found guilty by any civil court of any offence? If so, give particulars.
- Q. 14. Have you ever been rejected for service in any naval, military or air force or in any police force? If so, on what grounds?
- Q. 15. Are you willing to be vaccinated or re-vaccinated and have your finger-prints taken?
- Q. 16. Have you received a notice paper setting out the questions to be answered on attestation, and the general conditions of the engagement to be entered into, and do you understand the contents of the notice paper and wish to be enlisted?
- Q. 17. Are you willing to serve in the regular Force if the Force requires your services,
- (a) if you are 18 years of age or over, for
- (i) a term of.....years with the colours, or
- (ii) a term of.....years with the colours and.....years in the Reserve; or

- (b) if you are under the age of 18 years, for the period from the date of your attestation up to the date on which you attain the age of 18 years and thereafter for
  - (i) a period of .....years with the colours, or
  - (ii) a period of .....years with the colours and ..... years in the Reserve.

You will be required to make the following declaration:

"I .....  
do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made".

On signing the declaration and taking the oath or making a solemn affirmation you will become a soldier of the regular Force and you will be subject to military law under the *Defence Act*.

#### GENERAL CONDITIONS OF ENGAGEMENT

1. You will be required to engage to serve Her Majesty in the regular Force for such time as is agreed on attestation, if Her Majesty shall so long require your services. You will be liable to serve in Barbados but may be ordered to serve outside or beyond Barbados.
2. You may engage to serve
  - (a) for a term of 6 months, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, or 12 years with the colours when any of these terms of service is currently open;
  - (b) for a term of 6 years being as to 1, 2, 3, 4 or 5 years with the colours and the remainder with the Reserve;
  - (c) if you are under the age of 18 years, for a term up to your eighteenth birthday and thereafter for a term
    - (i) of 6, 9 or 12 years with the colours when any of these terms of service is open, or

(ii) 6 years with the colours and 3 years in the Reserve.

2007-32.    3. At any time within 2 years of your completing your colour service, you may apply to serve for a further term with the colours until you have completed a continuous period of 25 years with the colours.

2007-32.    4. After you have completed 25 years with the colours you may apply to continue to serve with the colours and during such continued service you may give 3 months notice to claim your discharge.

2007-32.    5. If immediately before the time you enlist you had been serving on a full-time paid engagement in a Commonwealth Force, you will be entitled to count your prior continuous service in that Force in computing the period of 25 years colour service referred to in paragraphs 3 and 4 and for computing your pension.

6. You will be enlisted in the rank of private, and your subsequent promotion will depend on vacancies in the establishment but if you had prior service in a Commonwealth Force, that service will be considered.

7. When you have been attested you will be subject to the provisions of the *Defence Act*, and you will be required to carry out whatever duties may be ordered by those in authority over you.

8. No guarantee can be given that you will be employed on any particular duties but where you are enlisted with a view to performing particular duties or to being trained in a particular trade, you will be employed on those duties, or, as the case may be, trained and employed in that trade, so far as the requirements of the service permit.

9. Where you are enlisted with a view to being employed on particular duties or in a particular trade and through no fault of your own you fail to qualify or are unable to be employed on those duties or in that trade, except for periods of limited duration, you may apply for discharge which will be granted to you so long as the requirements of the service permit.

10. Employment in a trade depends on passing a specified trade test and there being a vacancy in the trade.

11. If you are enlisting for the first time in the regular Force and have not had any prior service in a Commonwealth Force, you will be entitled to claim your discharge, subject to sections 22 and 29 of the *Defence Act*, at any time within 3 months of your attestation on payment of a sum not exceeding \$100.

12. In computing your service for the purpose of discharge, re-engagement or transfer to the Reserve, periods during which you have been away from your duty because of imprisonment, desertion or absence without leave exceeding 28 days will be excluded, and any period that you are ordered by a court-martial to forfeit will be disregarded.

13. You may be discharged at any time during your engagement by order of a competent military authority as a result of irregularities concerning your enlistment, for mis-conduct, for unfitness on medical grounds or for the benefit of the public service.

14. If at the time when your term of colour service expires there is a state of war, insurrection or hostilities, or a public emergency, you may be retained and your service extended for such further period as a competent military authority may direct.

15. If you are transferred to the Reserve at the end of your colour service you will be liable when in the Reserve to be called out by proclamation in the event of a state of war being declared or of insurrection, hostilities or public emergency, in which event you are liable to serve on permanent service until your services are no longer required.

16. If at the time you are due to be discharged or transferred to the Reserve you are liable to be proceeded against for an offence against service law, your discharge or transfer to the Reserve will be postponed until after the proceedings have been concluded.

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**Form 2**

**THE BARBADOS DEFENCE FORCE**

*(Regular Force)*

**ATTESTATION PAPER**

No.....Nature of Engagement<sup>1</sup>.....years  
with the colours.....years in the Reserve.

*General Instructions for completing the Attestation Paper*

1. The recruit will first be given a copy of the notice paper.
2. Any alterations in this attestation paper will be initialled in ink by the recruiting officer.
3. The recruiting officer will delete all paragraphs referring to types of engagement which are not appropriate.

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Under the provisions of sections 33 and 68 of the *Defence Act* Cap. 159 if a person knowingly makes a false answer to any of the questions contained in the attestation paper, he is liable to punishment.

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**QUESTIONS TO BE PUT TO THE RECRUIT BEFORE ENLISTMENT**

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- Q. 1. What is your full name?: (a) Christian or Fore-names: (b) Surname

Q. 2. What is your address	Q. 3. State the day, month and year of your birth.
Q. 4. Where were you born?	Q. 5. What is your nationality now?

Q. 6. What was the nationality at birth of:

- (a) yourself                      (b) your father?  
(c) your mother?                (d) your wife/husband?

Q. 7. Are you single, married, widowed, divorced? (State which)	Q. 8. How many children are dependent on you?	Q. 9. What is your trade or calling?
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Q. 10. Do you belong to, or have you ever served in any naval, military or air force or in any police force? If so, state which, and the periods of service and the reasons for and dates of discharge.<sup>2</sup>

Q. 11. Have you ever been cashiered, dismissed, discharged with disgrace, with ignominy or for misconduct from any naval, military or air force or from any police force?	Q. 12. Have you truly stated the whole if any, of your previous service?	Q. 13. Have you at any time been found guilty by a civil court of any offence? If so, give particulars.
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Q. 14. Have you ever been rejected for service in any naval, military or air force or in any police force? If so, on what grounds?

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Q. 15. Are you willing to be vaccinated or re-vaccinated, and to have your finger prints taken?

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Q. 16. Have you received a notice paper (.....) setting out the questions to be answered on attestation, and the general conditions of the engagement to be entered into?	Do you understand the contents of the notice paper and wish to be enlisted?
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Q. 17. Are you willing to serve in the (regular Force) or for as long as the Force requires your services, for

a term of.....years with the colours,<sup>3</sup>

or,

a term of 3 years with the colours and 3 years in the Reserve?<sup>3</sup>

or

if you are under 18 years the period from the date of your attestation up to the date on which you attain the age of 18 years and thereafter for either:-

a period of years with the colours,<sup>3</sup> or

a period of years with the colours and years in the Reserve?<sup>3</sup>

A.....<sup>4</sup>

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**SOLEMN DECLARATION**

I, .....  
do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made.

.....  
*(Date)*                      *(Signature of recruit)*                      *(Signature of witness)*

**OATH TO BE TAKEN/AFFIRMATION TO BE MADE<sup>3</sup>  
BY RECRUIT ON ATTESTATION**

I, .....  
swear by Almighty God/do solemnly, sincerely and truly declare and affirm<sup>3</sup> that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Her Heirs and Successors, and that I will, as in duty bound, honestly and faithfully defend Her Majesty, Her Heirs and Successors, in person, crown and dignity against all enemies, and will observe and obey all orders of Her Majesty, Her Heirs and Successors, and of the officers set over me.

**CERTIFICATE OF RECRUITING OFFICER**

The recruit named in the attestation paper was cautioned by me that if he/she knowingly made any false answer to any of the questions in the attestation paper he/she would be liable to be punished as provided in the *Defence Act* Cap. 159.

The questions were then read to the recruit in my presence.

I have taken care that he/she understands each question, and that his/her answer to each question has been duly entered.

I have taken care to see that the recruit has received a copy of the notice paper and I am satisfied that he/she is fully aware of the terms and general conditions of service on which he/she has entered.

I am satisfied from the evidence produced by the recruit that he/she (has) (has not)<sup>3</sup> attained the age of 18 years.

The said recruit has made and signed the declaration and taken the oath/made a solemn affirmation<sup>3</sup> before me at.....on this..... day of.....19.....

.....  
(Signature and rank)  
Recruiting Officer.

Identification particulars of.....on enlistment.

Age.....years.....months. Eyes.....Hair.....  
(to be determined by the examining medical officer)

Height.....centimetres  
(without boots/shoes, to  
nearest centimetre)

Distinctive marks, and marks  
indicating congenital peculiarities  
of previous disease.

Weight.....kilograms

(without boots/shoes  
to nearest  
kilogram)

.....  
Description of features  
.....

Religious denomination

**CERTIFICATE OF MEDICAL EXAMINATION**

I/WE have examined this  
recruit in accordance with  
current instruction and have  
assessed him as follows:

P	U	L	H	E	E	M	S

Date .....

Place.....

.....  
(Signature(s) of medical officer(s))

**CERTIFICATE OF APPROVING OFFICER**

I certify that this attestation paper of the above-named recruit is properly  
completed and that the required forms relative to his/her enlistment appear to  
have been complied with. I accordingly approve his/her enlistment in the  
Barbados Defence Force(Regular Force).

Date.....

Place.....

.....  
(Signature of approving officer)

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**NOTES FOR RECRUITING OFFICERS**

1.    Insert type of engagement.
2.    If the recruit has former service he is to be asked particulars of his former service, and will produce, if possible, all certificates issued on discharge. All certificates will be returned to the recruit and certificates will be conspicuously endorsed in red ink that he has been enlisted into The Barbados Defence Force (Regular Force).
3.    Delete whichever is inappropriate.
4.    Answer yes to appropriate questions.

## SECOND SCHEDULE

(Regulation 8)

## PART I

<i>Section</i>	<i>Purpose</i>	<i>Competent Military authority</i>
21(1)	Approving re-engagement	Commanding Officer
21(2)	Approving continuance in colour service	Officer-in-Charge of Records
22	Extending service during emergency	Officer-in-Charge of Records
24(3)	Discharging a soldier when he falls to be transferred to the Reserve	Officer-in-Charge of Records

## PART II

<i>Reason</i>	<i>Competent military authority</i>
Inefficiency	
(a) during the first six months of service;	Commanding Officer
(b) at any other time	Chief of Staff
Services no longer required	Chief of Staff
Misconduct	Chief of Staff
Conviction by civil court	Chief of Staff
Medically unfit	Commanding Officer
Compassionate grounds	Chief of Staff
By purchase under section 29	Commanding Officer
Unable to qualify for a trade	Commanding Officer
Termination of engagement	Commanding Officer
Final approval of attestation withheld	Recruiting Officer
Improper enlistment	Commanding Officer
False answer on attestation	Chief of Staff

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**THIRD SCHEDULE**

*(Regulation 16)*

**FORM OF WARRANT TO WARRANT OFFICER**

**WARRANT**

The Defence Board.

To .....

By virtue of the Authority granted to us under the *Defence Act*, Cap. 159 we do hereby Constitute and Appoint you the said.....to be a Warrant Officer, in the Barbados Defence Force from the.....day of.....19.....and to continue in the said Office during the pleasure of the Defence Board. You are therefore carefully and diligently to discharge your Duty as such by doing and performing all manner of things thereunto belonging, as required by or under the *Defence Act* Cap. 159, or any regulations made thereunder, and you are to observe and follow such Orders and Directions as you shall receive from your Commanding, or any other, your superior Officer, according to the Rules and Discipline of War.

Given under our Hand this.....day of.....  
19.....

.....  
*Chairman, Defence Board*

.....  
*Chief of Staff*

.....  
*Warrant Officer*  
*Barbados Defence Force*

*Seal*